

VINELAND URBAN ENTERPRISE ZONE LOAN PROGRAM APPLICATION

A complete loan application package for a Vineland UEZ Loan must include the following:

- [] A fully completed, dated and **signed application**.
- [] Three years of annual financial statements and/or federal tax returns - (Corporate Forms 1120 or 1120-S, Partnership/LLC Form 1065 and Personal Tax returns Form 1040. Please include K-1's for each individual, if applicable). **These forms must be signed.**
- [] Interim financial statements are required in the event of a short-life company or if the timing between the request and the most recent annual data is beyond six months (prepared by a Certified Public Accountant).
- [] Personal financial statement completed in detail, signed and dated for each principal/guarantor.
- [] Collateral information & description (copy of deed & survey of real estate; invoice and serial numbers for equipment). Include documentation such as itemized list of equipment to be used as collateral by name and serial number as well as leases for income producing real estate properties if applicable.
- [] Certificate of Incorporation, Corporate Resolution, Articles of Incorporation, Partnership Agreement or Limited Liability Company (L.L.C.) formation certificate and Operating Agreement.
- [] A complete description of how the loan funds will be used and the source(s) of all funding associated with the project.
- [] Real estate contract or agreement of sale for real estate acquisition and/or invoices on equipment acquisitions.
- [] A \$250.00 application fee made payable to: ***Vineland Revolving Loan Fund***
This fee will be utilized toward costs to process the application.

Please remit to:

City of Vineland, Office of Economic Development
Attn: Frank DiGiorgio
City Hall, 3rd Floor
640 E. Wood Street
P.O. Box 1508
Vineland, New Jersey 08362

CITY OF VINELAND
URBAN ENTERPRISE ZONE LOAN PROGRAM APPLICATION
ENVIRONMENTAL QUESTIONNAIRE

BORROWER NAME: _____

The following is a list of questions that pertain to your loan application and the property or properties you are using as collateral to secure this loan. This questionnaire is being used to ascertain the likelihood of any environmental concerns that may arise in considering your loan application:

Property Location: _____

- 1.) Has the property you are purchasing or constructing ever had an Environmental Study, Phase 1, etc. completed? ____ YES ____ NO. If YES, please attach a copy.

At this point in time, if you answered yes to the above question, we will contact you regarding the appropriate steps necessary to continue with your request. You may stop at this point.

- 2.) Is this new construction or a previously occupied building? _____

- 3.) What year was the building constructed? _____

- 4.) What has the property/building been used for since it was constructed?

- 5.) Has the land and/or building ever contained any hazardous materials such as asbestos or any toxic substances? ____ YES ____ NO

If YES, what type(s) of material(s) are you aware of.

- 6.) To the best of your knowledge, are there any underground storage tanks located on the property? ____ YES ____ NO

If YES, in what approximate location is the tank located.

Please use additional sheets of paper to explain any answers to these questions if necessary.

At this point, we will review the appraisal and any previous environmental studies submitted and inform you of further steps or actions which are necessary, if required.

BORROWER SIGNATURE _____

DATE _____